

SUNY Buffalo State College – Small Business Development Center

Procurement Assistance

Is your business interested in government contracting? Do you need assistance in moving forward?

Finding government contracting opportunities that work for your firm will begin and end with identifying and locating the government agencies that purchase your goods and services. While finding these opportunities may be a time-consuming process, the Buffalo State College SBDC offers pro-bono confidential business counseling services to assist your firm throughout the procurement process. **Procurement, Certification and Contracting** are three key areas that we can explore for your business firm.

PROCUREMENT:

The act of obtaining or buying goods and services. The process includes planning, marketing and understanding how you can diversify the products and services you provide.

CERTIFICATION:

Local, State and Federal government agencies offer entrepreneurs certifications that can help your firm to further market and compete on government contracts. (Small, MWBEs & Veterans)

CONTRACTING:

Local, State and Federal Governments are some of the largest purchasers' of small business products and services. Connecting your firm with those opportunities can take your business to the next level.

The Buffalo State College - Small Business Development Center offers assistance throughout the procurement, certification and contracting process. We can assist further in the following areas:

- General Business-Development inquires
- Understanding Procurement Guidelines
- Bidding Process: Creating Proposals
- Marketing to the Government: Utilization Goals
- Prime VS. Sub- Contracting
- Resource centers and partners
- BidLinx Registration
- Certification and Re-certification / Denial (appeal) Processes
- Local, State and Federal Certifications Available:
 - NYS MWBE Certification - State Wide
 - Joint Erie County / City of Buffalo MWBE Certification – City/Local
 - WOSB (Women-Owned Small Business)- Federal
 - 8 (a) Business Development Program – Federal
 - SDVOSB (Service-Disabled / Veteran-Owned Small Business) Certification–Federal
 - SDVOB (Service-Disabled / Veteran-Owned Business) – State (OGS)
 - VOSB (Veteran Owned Small Business) – Vetbiz.Gov / SBA / SAM (Federal)
 - DBE (Disadvantage Business Enterprises) – State
 - SDB (Small Disadvantaged Business) – State/Federal
 - HubZone Certification (Historically Underutilized Business Zones) – Federal

To get the procurement process started call or email the Buffalo State College- SBDC to discuss further

We are open **Monday through Friday** between the hours of **9:00 AM and 5:00 PM**.

Location: SUNY Buffalo State, Cleveland Hall 206 - 1300 Elmwood Avenue, Buffalo, NY 14222,

T. (716) 878.4030 F. (716) 878.4067

Dhannayia Johnson, **MWBE Business Advisor**, email at: johnsodk1@buffalostate.edu

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